



Bangladesh Samabaya Bank Ltd.

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Memo No: Personal-93/2335 (7)

Date: 20-10-2016

Office Order

The Bangladesh Samabaya Bank Ltd is pleased to sanction Ex-Bangladesh leave from 23.10.2016 to 06.11.2016 (15 days) in favour of the following officer for visiting the historical places in India:

Habibur Rahman Apu
Senior Officer (Estate department)
Bangladesh Samabaya Bank Ltd, Dhaka

The terms & conditions are as follows:

Conditions:

1. He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
2. All expenses of the visit will be borne by the concerned officer from his own source.
3. He will not be allowed to stay abroad more than the sanctioned period.
4. He will not be given any TA/DA in this regard.


20.10.16

(Nitai Pada Das)
General Manager (Chief Executive Officer)
&
Joint Secretary

Copy for Information:

1. Officer-in-charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Benapole Land port, Jessore/Darsana Land port & Akhaura Land port.
2. Assistant General Manager/Deputy General Manager (Estate department), Bangladesh Samabaya Bank Ltd. Dhaka.
3. Habibur Rahman Apu, Senior Officer (Estate department), Bangladesh Samabaya Bank Ltd, Dhaka.
4. While on leave, Mrs. Farhana Rahman, Senior Officer will be in his charge.
5. Personal Secretary to the Chairman, Bangladesh Samabaya Bank Ltd. Dhaka.
6. Personal Assistant to the General Manager, Bangladesh Samabaya Bank Ltd. Dhaka.
7. Web Site.